SCHOOL READINESS ENROLLMENT CORRECTION FORM

Instructions: If your "Manage SR Enrollment" screen on the OEL Provider Services Portal (https://providerservices.floridaearlylearning.com/) is not correct (either with children missing, duplicate children, or children that are no longer attending), please fill out the information below for each enrollment that is incorrect and upload to the ELCMDM Portal (https://providers.elcmdm.org) in the document library, under the ELC Docs folder. DO NOT email or fax information to the Coalition.

Child First Name	Child Last Name	Date of Birth	First day of attendance	Last day of attendance (if no longer attending)	Select One:
					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**
					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**
					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**
					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**
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					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**
					☐ **Missing** ☐ **No Longer Enrolled** ☐ **Duplicate**

*DUPLICATE THIS FORM AS NEEDED